

Public Document Pack

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Director of Law and Assurance

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CLC Development Team
Room 102
County Hall
Chichester
West Sussex
PO19 1RQ



11 October 2019

A meeting of the North Mid Sussex County Local Committee will be held at 7.00 pm on Monday, 21 October 2019 at Meridian Hall, College Lane, East Grinstead RH19 3LT

Tony Kershaw
Director of Law and Assurance

Your local County Councillors



**Andrew
Lea**
Lindfield &
High Weald



**Bill
Acraman**
Worth
Forest



**Heidi
Brunsdon**
Imberdown



**Elizabeth
Bennett**
East Grinstead
Meridian



**Jacquie
Russell**
East Grinstead South
& Ashurst Wood

Invite you to come along to the North Mid Sussex County Local Committee

County Local Committees consider a range of issues concerning the local area, and where relevant make decisions. It is a meeting in public and has a regular 'talk with us' item where the public can ask questions of their local elected representatives.

Agenda

7.00 pm 1. **Welcome and introductions**

Members of North Mid Sussex County Local Committee are Bill Acraman, Liz Bennett, Heidi Brunsdon, Andrew Lea and Jacquie Russell.

7.05 pm 2. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services before the meeting.

- 7.05 pm 3. **Minutes** (Pages 5 - 12)
- To confirm the minutes of the meeting of the Committee held on 25 June 2019 (cream paper).
- 7.10 pm 4. **Urgent Matters**
- Items not on the agenda that the Chairman of the meeting is of the opinion should be considered as a matter of urgency because of special circumstances.
- 7.10 pm 5. **Progress Statement** (To Follow)
- The document contains brief updates on statements of progress made on issues raised at previous meetings. The Committee is asked to note the report.
- 7.25 pm 6. **Talk With Us Open Forum**
- The Committee would like to invite questions from the public present at the meeting. The Committee would encourage members of the public with more complex issues to submit their question before the meeting to allow a substantive answer to be given.
- 7.45 pm 7. **East Grinstead Residents' Parking Scheme Review (NMS05(19/20))** (Pages 13 - 36)
- Report by Director of Highways, Transport and Planning.
- The North Mid Sussex County Local Committee is asked to make a decision on whether to implement changes to parking/waiting restrictions in roads within the East Grinstead Parking Scheme following a public consultation.
- The North Mid Sussex County Local Committee is asked to consider the objections raised and authorise the Director of Law and Assurance to bring the Traffic Regulation Order into operation as advertised.
- 8.15 pm 8. **Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies (NMS06(19/20))** (Pages 37 - 44)
- Report by Director of Education and Skills.
- The Committee are asked to approve the nominations of Authority School Governors as set out in the report.

8.30 pm 9. **Date of Next Meeting**

The next meeting of the Committee will take place at 7.00 pm on Wednesday 26 February 2020 at a venue to be confirmed.

Members wishing to place an item on the agenda should notify Adam Chisnall via email: adam.chisnall@westsussex.gov.uk or phone on 033 022 28314.

To: All members of the North Mid Sussex County Local Committee

Filming and use of social media

During this meeting the public are allowed to film the Committee or use social media, providing it does not disrupt the meeting. You are encouraged to let officers know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

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North Mid Sussex County Local Committee

25 June 2019 – At a meeting of the Committee at 7.00 pm held at Bramble Hall, Bramble Hill, Balcombe, West Sussex, RH17 6HR.

Present:

Mrs Brunson (Chairman) (Imberdown;), Mr Lea (Lindfield & High Weald;), Mr Acraman (Worth Forest;), Mrs Bennett (East Grinstead Meridian;) and Mrs Russell (East Grinstead South & Ashurst Wood;)

Officers in attendance: Adam Chisnall (Democratic Services Officer), Gulu Sibanda (Principal Community Officer) and Richard Speller (Area Highways Manager)

1. Election of Chairman and Vice Chairman

1.1 Resolved – That:

- Mrs Brunson is elected as Chairman of the North Mid Sussex County Local Committee for the 2019/20 municipal year.
- Mr Lea is elected as Vice-Chairman of the North Mid Sussex County Local Committee for the 2019/20 municipal year.

2. Welcome and introductions

2.1 The Chairman welcomed everyone to the meeting noted that the meeting was well attended by the public. Members and Officers introduced themselves.

3. Declarations of Interest

3.1 Mrs Bennett declared a personal interest as she has two daughters who attend Imberhorne School, in relation to an application to the Community Initiative Fund.

3.2 Mrs Brunson declared a personal interest as she has a daughter in Sixth Form at Imberhorne School, in relation to an application to the Community Initiative Fund.

3.3 Mr Lea, Mrs Bennett and Mrs Brunson declared interests as Mid Sussex District Members.

4. Minutes

4.1 Resolved – that the minutes of the meeting held on 5 February 2019 be approved as a correct record and signed by the Chairman.

5. Progress Statement

5.1 The Committee considered the progress statement on matters arising from previous meetings (copy appended to the signed minutes).

5.2 Mr Speller talked through the highways elements of the Progress Statement and reported that the Annual Delivery Programme for the Mid Sussex area had been included which represented a wish list for the area. Planned use for Section 106 funds would be released soon following discussions with Mid Sussex District Council.

5.3 Mr Speller gave an update on trees on the A264 and reported that there were no plans to replant the trees at the present as there was no planning condition on the developer to do this. Mr Speller resolved to update the committee if the situation changed.

5.3 The Committee made comments including those that follow.

- Sought clarity on the publicity plan for the delayed Lindfield Road surfacing works. – *Mr Speller confirmed that the plan had gone to the developer and resolved to update the committee members when the road space was booked. The works were expected to take place during school holidays.*
- Asked for an update on Railway Approach. – *Mr Speller confirmed that whilst this was a high priority scheme, it had not been selected for this year's programme. Mr Speller hoped to add the scheme to the programme for next year.*
- Queried the delay in the release of Section 106 funds. – *Mr Speller explained that this was linked to a governance issue from Mid Sussex District Council who were keen to ensure that usage was appropriate and that there would be no challenge from developers. Mrs Brunsdon confirmed that she had spoken to the Mid Sussex District Council Leader on this issue.*
- Requested an update on the Road Space Audit. – *Mr Speller reported that he planned to speak to colleagues to clarify the consultation arrangements. The Committee requested that the consultation be scheduled for an appropriate time that would ensure responses.*

5.4 Resolved – That the Committee notes the progress statement.

6. Proposed Traffic Regulation Order - Calluna Drive, Copthorne (NMS01(19/20))

6.1 The Committee considered a report by the Director of Highways, Transport and Planning & the Head of Highway Operations (copy appended to the signed minutes).

6.2 Mr Speller introduced the report and explained the background and history of the order.

6.3 Mr Acraman apologised for his absence at the last meeting which had led to a delay in the Committee making a decision; and apologised for the confusion on which scheme was being considered.

6.4 Mr Acraman informed the Committee that he had received a 100+ petition in support of the larger scheme in Appendix A. Mr Acraman felt the officer recommended scheme at Appendix C did not go far enough to resolve the problems in the area.

6.5 Mr Speller commented that it was possible to reduce a scheme after a six month review, in this case reducing lineage, but not increase an order without re-advertising the scheme. Mr Acraman felt this made it more practical for the Committee to support the larger scheme at Appendix A.

6.6 The Committee were sympathetic to the parking issues and commented that this highlighted the need for the Road Space Audit.

6.7 The Committee noted that Appendix A was not the officer recommended scheme, but felt it was better to proceed with the larger scheme which could be reduced in the future if required.

6.8 Resolved – That the Committee, having considered that the resulting benefits to the community outweigh the objections raised, agree to authorise the Director of Law and Assurance to make the larger Order as detailed in Appendix A.

7. A22 Lewes Road, East Grinstead Pedestrian Crossing - (NMS02(19/20))

7.1 The Committee considered a report by the Director of Highways, Transport and Planning & the Head of Highway Operations (copy appended to the signed minutes).

7.2 Mr Speller introduced the report and explained that the scheme would be funded from section 106 and not the County Council's capital budget. The scheme would incorporate cycle crossing which would assist cyclists who were not permitted to use the underpass.

7.3 Mrs Russell commented that there had been strong feelings from local residents on the scheme, but felt that the signalised crossing would improve safety as it was not possible to force people to use the underpass. Children would be able to cross safely and the crossing would compliment the underpass. With regard to air quality concerns, Mrs Russell reported she was working on bus, walking and cycling strategies.

7.4 The Committee made comments including those that follow.

- Queried why double yellow lines had not been incorporated into the scheme. – *Mr Speller commented that yellow lines would require re-advertisement of the scheme and that it was better to submit a new Traffic Regulation for these, or wait for the Road Space Audit.*
- Asked if bike racks could be included in the scheme. – *Mr Speller agreed to look into this and commented that it would depend on the available budget.*

- Sought clarity on the reported confusion of the scheme's origin. – *Mrs Russell confirmed that the Business Manager from Sackville School was supportive. Mr Speller explained that the scheme had come via the School Travel Plan and the Safe Routes to School team. Mr Speller resolved to check this.*
- Queried the maintenance costs of the scheme. – *Mr Speller explained that capital budgets were used for installations and revenue budgets were used for maintenance. It was estimated that traffic signals cost £1,500 per year for maintenance.*
- Asked if a lollypop person had been considered for the site. – *Mr Speller reported on the current difficulty with appointing to these roles.*
- Queried why the underpass was underused. – *Mrs Russell explained that teachers were currently escorting children through the underpass at peak times.*
- Sought confirmation that statutory consultees were supportive of the scheme. – *Mrs Russell confirmed that the bus company and emergency services were happy with the scheme.*

7.5 Resolved – That the Committee, having considered that the resulting benefits to the community outweigh the objections raised, agree to authorise the Director of Law and Assurance to make the Order as advertised and install the pedestrian crossing and associated new cycleway.

8. **Allocation of the Community Initiative Fund**

8.1 The Committee considered a report by the Director of Law and Assurance (copy appended to the signed minutes).

8.2 Mr Chisnall introduced the report and explained that the Cabinet Member for Safer, Stronger Communities had made a decision to introduce a micro fund following feedback received from groups relating to small projects. Applications to the micro fund would be for projects with a total cost of £750 and would not be made on the West Sussex Crowd. Applications would come to the County Local Committee (CLC) meetings for a decision. CLCs were expected to allocate 30% of their budget to micro fund applications, but this was discretionary.

8.3 The decision had cleared call-in and was now live so the fund was available for applications.

8.4 Resolved – That the Committee note the report.

9. **North Mid Sussex Community Initiative Funding (NMS03(19/20))**

9.1 The Committee considered a report by the Director of Law and Assurance (copy appended to the signed minutes).

9.2 The Chairman informed the Committee that following a decision by the Cabinet Member for Safer, Stronger Communities the Community Initiative Funding budget had been reduced from £280,000 to £140,000. The decision was linked to the CLC Review Working Group. Pending

budget consideration from the CLC Review Working Group, the Committee had £8,400 for allocation for the year.

9.3 Resolved -

That the following award be made:

- 352/NMS – Imberlink, Imberhorne: at the heart of our community, up to £3,000, towards installing four defibrillators at Imberhorne School and provide students with first aid training.

The Committee also agreed to additionally pledge the final amount required to complete the project at the end of the fundraising campaign.

10. **Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies (NMS04(19/20))**

10.1 The Committee considered a report by the Director of Education and Skills (copy appended to the signed minutes).

10.2 Resolved – that the following nomination for reappointment under the 2012 Regulations be approved:

- Nick Hodges to St Peter’s Catholic Primary School, East Grinstead for a further four year term.

11. **Talk With Us Open Forum**

11.1 The Chairman introduced the item and advised that the open forum was an opportunity for comments and questions to be raised on items not already on the agenda, and over which the County Council has a reasonable interest. The following issues were raised and responses made.

- Four questions had been submitted in advance.
 - One concerning Railway Approach design progress which had been resolved during the Progress Statement.
 - One concerning traffic calming at Imberhorne lane, which had been resolved during the Progress Statement.
 - One concerning increased traffic volumes in and around Haywards Heath, Burgess Hill, Handcross, Pease Pottage, etc due to housing developments. - *Mrs Brunsdon explained that this question should be for the Central and South Mid Sussex CLC area. Mr Speller agreed to provide a response to the query which would be provided to both CLCs.*
 - One raising concerns on the Road Space Audit report that increased development would impact demand for on street parking. - *Mrs Russell confirmed that she was involved with Bus Strategies which would promote public transport options. Mr Speller explained that the County Council was not the planning authority, but the highway authority, and resolved to respond directly to the member of the public.*

- Queried the lack of cycle connections on the South Side of the A22 and what could be done. - *Mrs Russell explained that she had passed this issue to the design team and would chase it. Mr Speller agreed to speak to the design team to investigate cycle connections.*
- Raised concerns on the parking issues at the Queen Victoria Hospital and Blackwell School. - *Mr Speller acknowledged the lack of parking at the hospital and reported that plans were in place for a planning application. Mrs Bennett confirmed that the plans hoped to include a multi-storey car park. Collaboration with the hospital was required.*
- Question from the East Grinstead Society querying the different sources of budgets available at West Sussex County Council, and how the A22 Pedestrian Crossing had first come to the CLC. - *Mr Speller confirmed that the Traffic Regulation Order (TRO) had come via Safe Routes to School. It was confirmed that only the Highway authority could consider TROs. They could come via developers, CLCs, or as part of wider schemes. Officers could also raise TROs.*
- Queried the feasibility of introducing the old Tram line from Tunbridge Wells to Crawley to assist with traffic. - *The Committee felt the proposal was good, but the County Council was not in a position to consider this further as it would be for Tram operators to implement.*
- Discussed the length of TRO consultation periods as they should be shorter for smaller schemes.
- Queried the progress with Ship Street. - *Mr Speller conformed that this was on the forward programme, but work had not started yet.*
- Raised concerns on areas covered by district parking enforcement officers - particularly with lorries parking on double yellow lines in the outskirts of town. - *Mrs Bennett reported that she had raised this issue with MSDC. Mr Speller reported that Clare Onslow was responsible for enforcement at Mid Sussex District Council and is happy to send staff to investigate areas if she is informed.*
- Raised concerns that some people who had responded to the A22 Pedestrian Crossing TRO had not been responded to by the TRO team. - *Mrs Brunsdon requested that this matter was investigated.*
- Queried if a temporary crossing would be installed for the A22 crossing before a permanent one so the impact could be considered. - *Mr Speller informed the resident this would not happen. Mrs Brunsdon reported that algorithm modelling was undertaken at the design stage.*
- Commented that the Pedestrian Crossing was being introduced to replace the existing unmanned bollard crossing which had initially stopped people using the underpass. - *Mrs Brunsdon confirmed that the decision had been taken.*
- Queried where buses will park after the A22 scheme had been introduced. - *Mrs Russell confirmed that buses would fit in the allocated layby.*

12. **CLC Review Discussion**

12.1 The Committee considered the request from the County Local Committee Review Working Group to discuss the purpose and format of CLCs.

12.2 Mrs Brunson encouraged members to complete the CLC survey if they had not already done so.

12.3 Members were asked to comment on CLCs and raised the following ideas/points.

- Proposed three tier authority attendance at CLCs.
- Commented that CLCs served 2 purposes i. A private meeting in public for the public to observe and ii. The Talk With Us forum for the public to ask questions. The committee felt this distinction should be made clearer for the public to manage expectations on agenda items.
- Bringing Talk With Us to the beginning of the agenda could improve the flow of the meeting and assist the attending public.
- Promoted the moving around of CLC venue.
- Raised concerns on the size of the Mid Sussex CLCs (Central and South too large, North too small).
- Supported CLCs as they brought issues to the public.

12.4 Mrs Brunson asked the public for their comments on CLCs which included the following.

- Commented that the public should be allowed to speak on issues on the agenda.
- Felt that more awareness should be raised for CLC meetings. - *Mr Chisnall highlighted Gov Delivery system.*
- Members having informal meetings with residents. - *Members commented that contacting their local member should always be first port of call for residents. Members also confirmed that they had individually met informally with residents in the past.*
- Generally supported CLCs and wished them to continue.

13. **Date of Next Meeting**

13.1 The Committee noted that the next meeting would take place on Monday 21 October 2019 at a venue to be confirmed.

Chairman

The meeting closed at 9.08 pm

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North Mid Sussex County Local Committee

21 October 2019

East Grinstead Residents' Parking Scheme Review

Report by Director of Highways, Transport and Planning

Ref No: NMS05(19/20)
Key Decision: No
Part I
Electoral Division: East Grinstead South & Ashurst Wood

Summary

The North Mid Sussex County Local Committee (CLC) is asked to make a decision on whether to implement changes to parking/waiting restrictions in roads within the East Grinstead Parking Scheme.

A public consultation took place in April with residents and stakeholders on proposals to change some of the parking/waiting restrictions in roads across the town in order to improve safety, access and visibility as well as to increase the amount of parking available.

Overall, 8 representation were received during the consultation period, all objecting to the proposals. A summary of the comments are outlined in Appendix B.

Members of the CLC are asked to authorise the proposals as advertised. All changes that are introduced will be monitored closely and a further review of the parking scheme will be undertaken in the future.

Recommendation

That the North Mid Sussex CLC authorise the Director of Law and Assurance to bring the Traffic Regulation Order into operation as advertised.

1. Background and Context

- 1.1 This report presents the results of a recent public consultation into proposed changes to parking/waiting restrictions to the East Grinstead Residents' Parking Scheme.
- 1.2 A Residents' Parking Scheme (RPS) has been in place in East Grinstead since 2000, with the last extension taking place in 2016. At the time of the last extension, a commitment was made to monitor the impact of these changes and to carry out a further review in due course.
- 1.3 The recent review has been carried out as part of the County Councils RPS Annual Review programme.
- 1.4 A statutory advertisement took place between 4 and 25 April 2019 with residents and stakeholders on proposals to change the parking/waiting

restrictions in the RPS. A number of formal representations were received and officers are therefore obliged to ask members of the CLC to consider the results of the public consultation and make a decision on whether to implement the proposed changes.

2. Proposal

- 2.1 Full details of the proposals that formed part of the statutory advertisement can be seen in Appendix A.
- 2.2 The proposals have been put forward to try and improve road safety, reduce congestion and ensure effective enforcement can take place. In some locations within the existing RPS, efforts have also been made to increase the amount of available parking.

3. Resources

- 3.1 The enforcement costs for the proposed parking/waiting restrictions would be met by income from Penalty Charge Notices (PCNs) or from the County Council's On-Street Parking Account. As such, the proposals (if implemented) would be self-financing.
- 3.2 The total scheme budget (incorporating design, consultation, implementation and maintenance costs) is £2,000 over the financial year 2019/20. This also comes from the County Council's On-Street Parking Account.
- 3.3 Policies to manage the demand for car use through the control of on-street parking tie in with County Council Policies. These include the Integrated Parking Strategy. Managing the demand for car use and parking also supports measures to tackle congestion and pollution, improve alternative modes of transport, particularly public transport, and improve road safety and residential amenity.

Factors taken into account

4. Consultation

- 4.1 The formal consultation took place between the 4 and 25 April 2019, and in addition to a press release being issued and lamppost signs being erected in all roads affected, all consultation literature was made available on the County Council's web site and at East Grinstead Library. A statutory notice was also placed in the East Grinstead Courier.
- 4.2 An e-mail was also sent on 19 January 2019 to a number of key stakeholders (e.g. Mid Sussex District Council, Emergency Services and County Council Officers).
- 4.3 A total of 8 representations were made, all of which were objections. One of the objections made was a petition signed by 28 residents. A summary of the representations made can be seen in Appendix B, alongside the comments of officers with regard to road specific proposals.
- 4.4 Taking the representations received into account officers are of the view that the proposals should be implemented as advertised.

5. Risk Management Implications

Risk	Mitigation
If proposals are not taken forward this would result in some restrictions in the scheme not being enforceable and the best use of the road space for all users would not be achieved.	By conducting the review all the existing restrictions have been reviewed and any necessary changes made to ensure that the enforcement team can fully carry out their function in East Grinstead Controlled Parking Zone (CPZ).
If the proposals are implemented some residents and businesses may find their normal parking habits are affected. The majority of respondents objected to the proposed amendments and have expressed a wish for things to remain as they are.	All changes that are taken forward and implemented will be subject to a review and further necessary potential changes will be considered when the next review of the CPZ takes place.

6. Other Options Considered

- 6.1 Officers did consider leaving any changes to the existing CPZ to be considered as part of the Road Space Audit (RSA) programme. The RSA process is proving not to be the best vehicle for relatively small changes to existing CPZ's, so a programme of regular reviews of the CPZ's will continue.

7. Equality Duty

- 7.1 The Equality Act 2010 bans unfair treatment and seeks equal opportunities in the workplace and in the wider society. It also imposes a Public Sector Equality Duty which requires the Council to have regard to the requirements of that duty when considering decisions. The protected characteristics are age, disability, gender reassignment, religion or belief, sex and sexual orientation
- 7.2 In this case, the intention of the proposals is to ensure fair access to road space for all users.

8. Social Value

- 8.1 For some residents and visitors the proposals offer them an opportunity to park more easily by adding to the overall capacity. Also by making advisory Disabled Bays mandatory thus ensuring their enforceability for the use of Blue Badge Holders.
- 8.2 That said, it is also accepted that residents/visitors who objected to the proposals are negatively affected. For example, some residents may not be able to park in their usual place if new waiting/parking restrictions are implemented. Road users who park inconsiderately and not in compliance with parking regulations will also be at risk of receiving a Penalty Charge Notice (PCN), issued by Civil Enforcement Officers employed by the local authority.
- 8.3 In most but not all circumstances, the individual will frequently put their own personal needs before those of the wider community. It is therefore

necessary to share out a scarce resource (such as the availability of parking) with controls and enforcement if the wider needs of the community are to be met. Parking schemes/restrictions are designed to stimulate behavioural changes and to encourage compliance with parking controls. If need be, changes can still be made to suit local preferences and then be subject to further consultation.

- 8.4 It is proposed that any new restrictions, if approved, be closely monitored over a period of time and an opportunity to make amendments will be available during the programmed review process.

9. Crime and Disorder Act Implications

- 9.1 The County Council does not consider the scheme to create any crime and disorder issues. Officers have consulted with Sussex Police, who share this view. It is considered this will not change if implementation takes place.

10. Human Rights Implications

- 10.1 There are not considered to be any Human Rights Act Implications.

Matt Davey

Director Highways, Transport and Planning

Contact: Jeanette Napper, 033 022 26689
Jeanette.Napper@westsussex.gov.uk

Appendices

Appendix A – Tile Plans of the proposals

Appendix B – Summary of representations received

Background Papers

None

TRAFFIC REGULATION ORDER (TRO) CONSULTATION

NMS8007MM – East Grinstead: Controlled Parking Zone Amendment

4/4/19- 25/4/19

Contents

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West Sussex County Council
(Mid Sussex District) (Parking Places & Traffic Regulation) (Consolidation No.2)
Order 2006)

(East Grinstead: Controlled Parking Zone Amendment) Order 2019

NOTICE is hereby given that West Sussex County Council proposes to make a permanent Traffic Regulation Order under the provisions of the Road Traffic Regulation Act 1984, the effect of which will be to make minor revisions to the waiting restrictions on Brooklands Way, Cantelupe Road, Christopher Road, Dallaway Gardens and St James Road in East Grinstead.

Full details of the proposals in this notice can be viewed on our website at www.westsussex.gov.uk. The website includes a response form for any comments or objections.

The documents may also be inspected at County Hall Chichester, during normal office hours, and at East Grinstead Library, 32-40 West Street, East Grinstead during normal library opening hours.

Any comments or objections about the proposal must be received before 25 April 2019. These may be submitted via the response form on the website mentioned above, by e-mail to tro.team@westsussex.gov.uk or in writing to TRO Team, West Sussex County Council, The Grange, Tower Street Chichester, PO19 1RH. For legal reasons, only correspondence including a full name and address will be considered. Please quote reference NMS8007-MM in all correspondence.

Dated this 4th day of April 2019.
Director of Law & Assurance, County Hall, Chichester.

West Sussex County Council
(Mid Sussex District) (Parking Places & Traffic Regulation) (Consolidation No.2)
Order 2006)

(East Grinstead: Controlled Parking Zone Amendment) Order 2019

STATEMENT OF REASONS
FOR PROPOSING TO MAKE THE ORDER

West Sussex County Council proposes to make a permanent Traffic Regulation Order that will make minor revisions to the waiting restrictions on Brooklands Way, Cantelupe Road, Christopher Road, Dallaway Gardens and St James Road in East Grinstead.

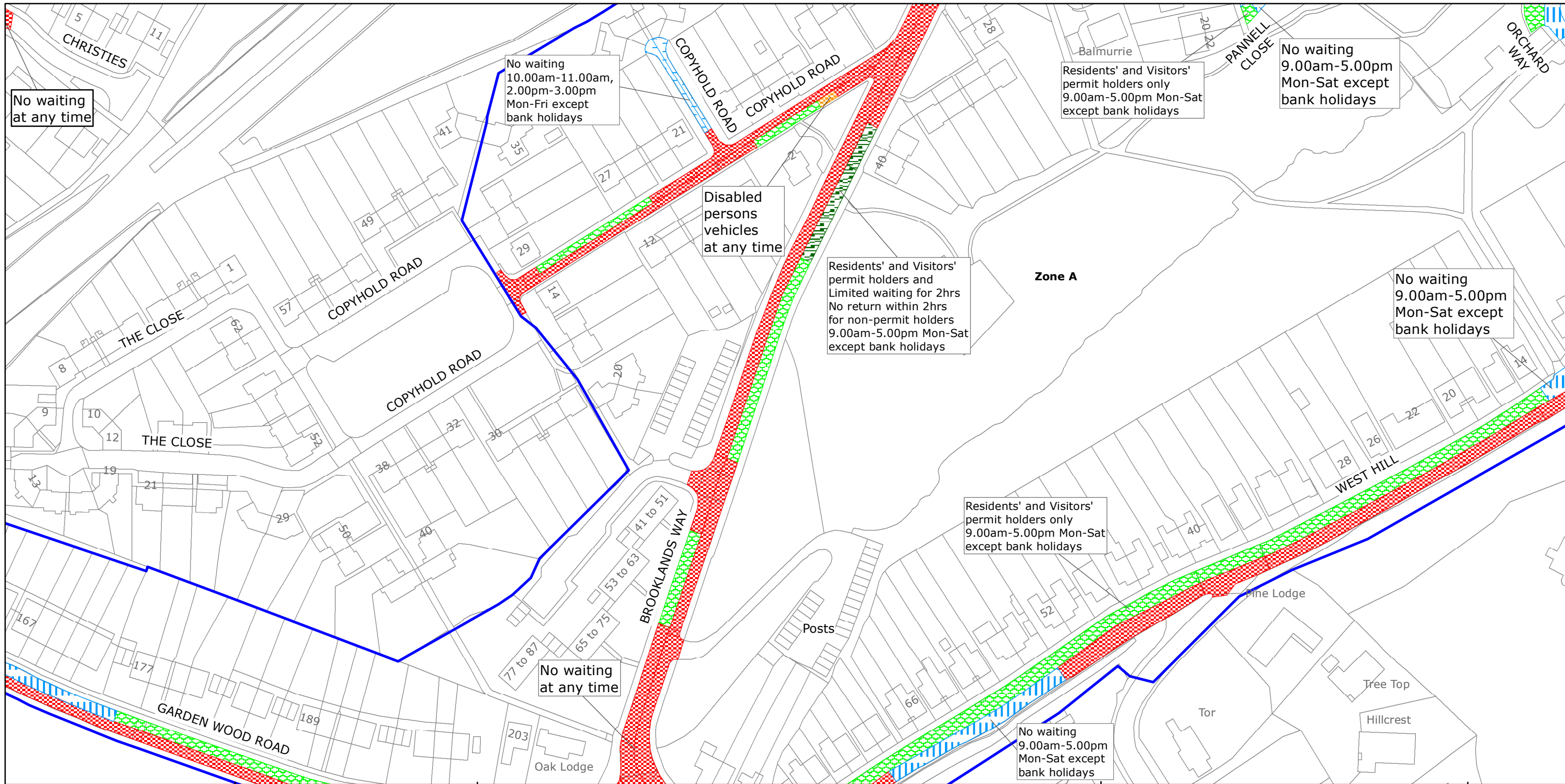
The proposed changes are being made in response to local requests to amend existing parking restrictions within the East Grinstead controlled parking zone. Details of the changes proposed, and a list of drawing numbers showing the proposed changes are set out in the table below:

Road Name	Drawing No.	Proposed Changes
Brooklands Way	TQ3837NEN TQ3838SES	Change the current bay for permit holders located on the western side of the road outside no.s 53-63 Brooklands Way to a shared use bay for permit holders and 2 hour limited waiting. Change the current shared use bay on the eastern side of the road near no.40 Brooklands Way changed to a bay for permit holders only. This will increase provision of permit holder only parking in the road. Formalise existing advisory bay for Disabled persons' blue badge holders.
Cantelupe Road	TQ3938SEN & TQ3938SES	Remove current pay and display bay at the northern end of the road and replace with bay for permit holders only. Introduce new pay and display outside Mead House.
Christopher Road	TQ3938SWN	Introduce double yellow lines on the south side of the road to protect access to off street parking spaces.
Dallaway Gardens	TQ3938SWS	Remove reference to voucher parking from the Order to reflect installation of a pay and display machine for parking bays at the eastern end of the road.
St James Road	TQ3838SEN	Install double yellow lines outside the access to double garage at the western end of the road.

The new Order is therefore proposed to improve the amenities of the area through which the affected lengths of roads run.

Director of Law & Assurance
1 March 2019

NMS8007-MM



West Sussex County Council
 Highways & Transport
 The Grange
 Tower Street
 Chichester
 West Sussex
 PO19 1RH

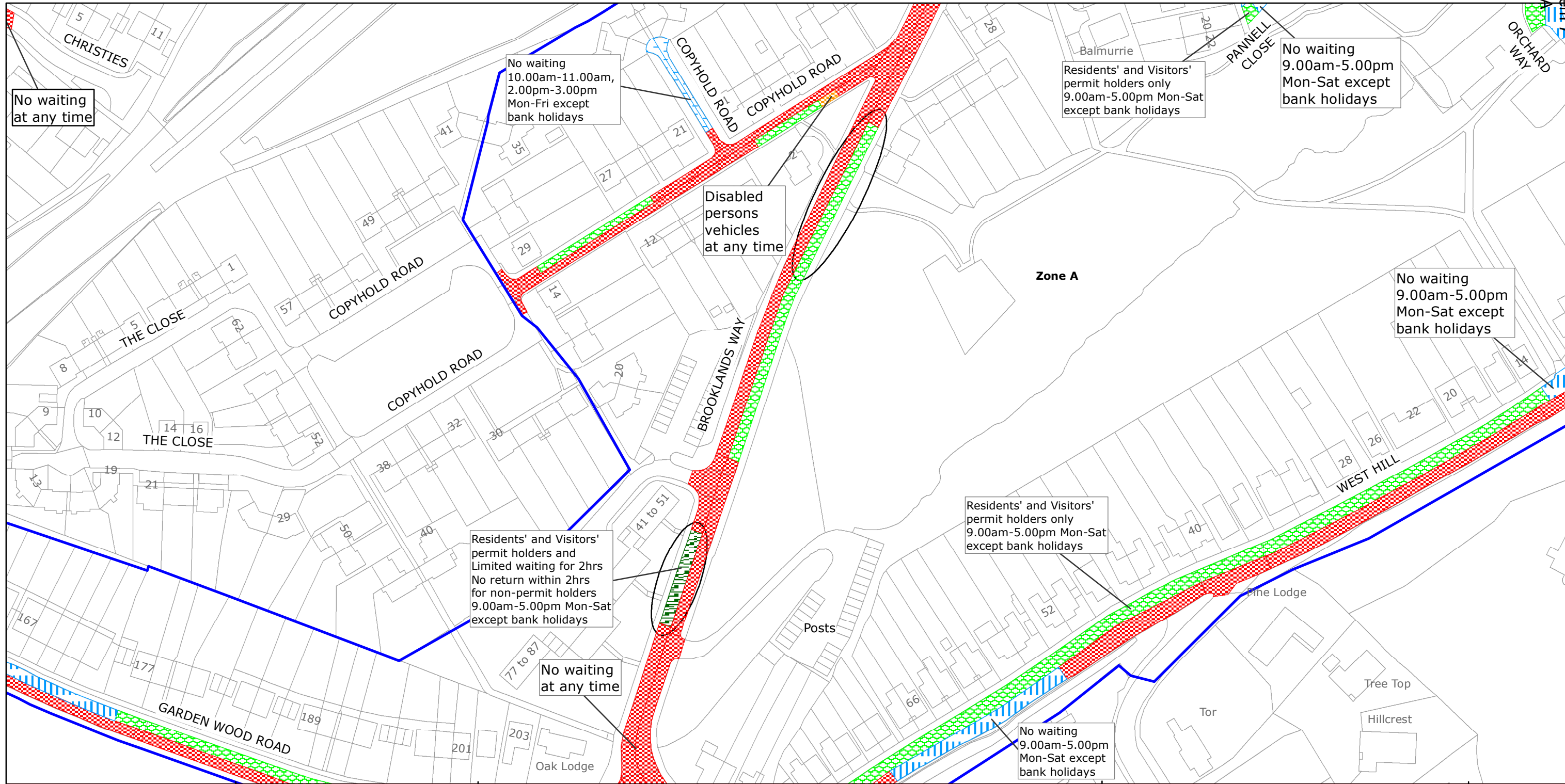
MID SUSSEX DISTRICT: EAST GRINSTEAD
 WAITING RESTRICTIONS

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TILE REF NO:
TQ3837NEN

SHEET ISSUE NO 4
 SHEET ACTIVE FROM - 19/06/2017

N
 Agenda Item 7
 Appendix 1
 SCALE 1:1250
 at A3 size



No waiting at any time

No waiting 10.00am-11.00am, 2.00pm-3.00pm Mon-Fri except bank holidays

Disabled persons vehicles at any time

Residents' and Visitors' permit holders only 9.00am-5.00pm Mon-Sat except bank holidays

No waiting 9.00am-5.00pm Mon-Sat except bank holidays

No waiting 9.00am-5.00pm Mon-Sat except bank holidays

Residents' and Visitors' permit holders and Limited waiting for 2hrs No return within 2hrs for non-permit holders 9.00am-5.00pm Mon-Sat except bank holidays

No waiting at any time

Residents' and Visitors' permit holders only 9.00am-5.00pm Mon-Sat except bank holidays

No waiting 9.00am-5.00pm Mon-Sat except bank holidays

Zone A



West Sussex County Council
Highways & Transport
The Grange
Tower Street
Chichester
West Sussex
PO19 1RH

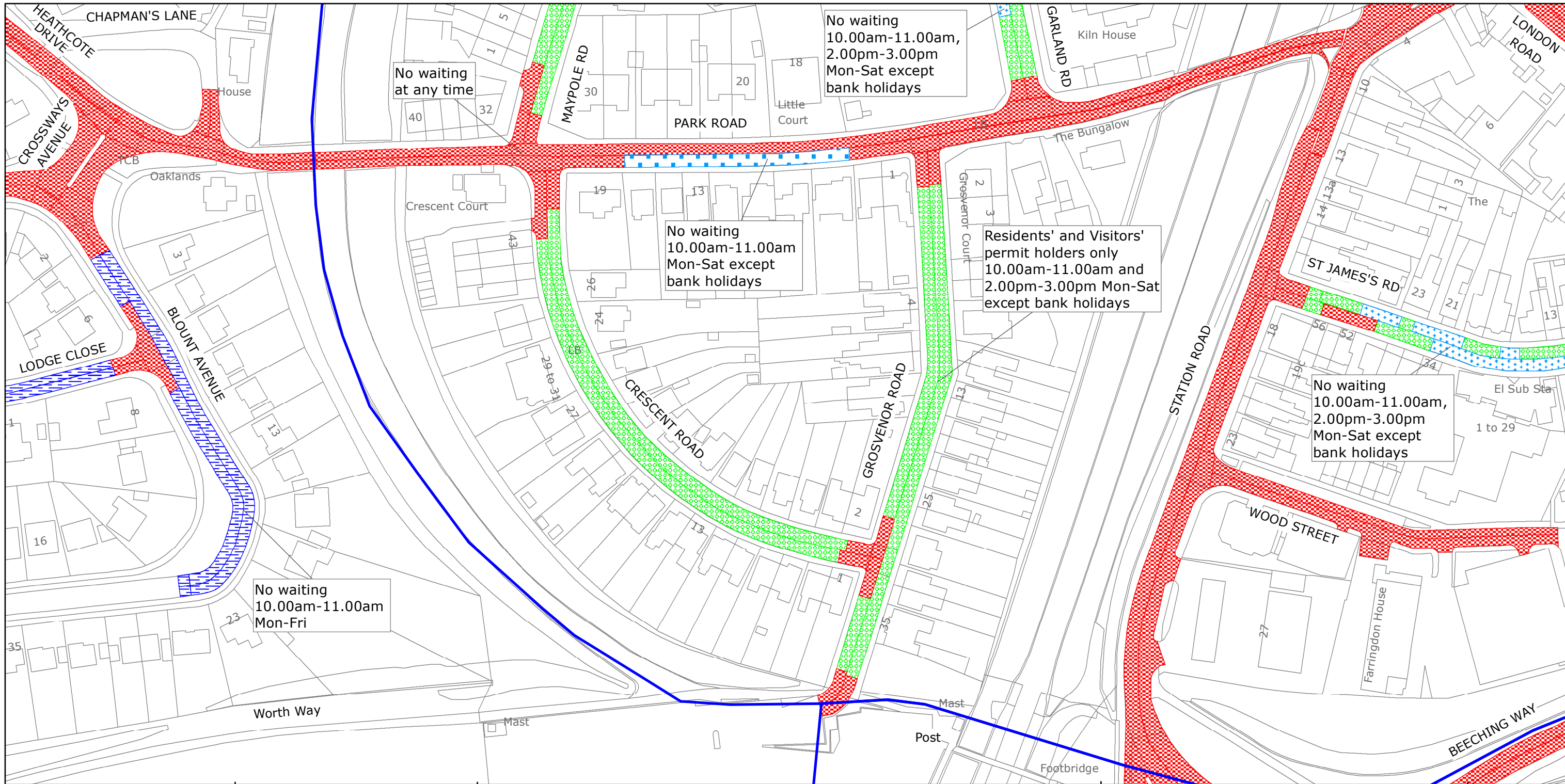
MID SUSSEX DISTRICT: EAST GRINSTEAD
PROPOSED WAITING RESTRICTIONS (20.12.2018)

TILE REF NO:
TQ3837NEN

SHEET ISSUE NO 5_NMS8007
SHEET ACTIVE FROM - DD/MM/YYYY

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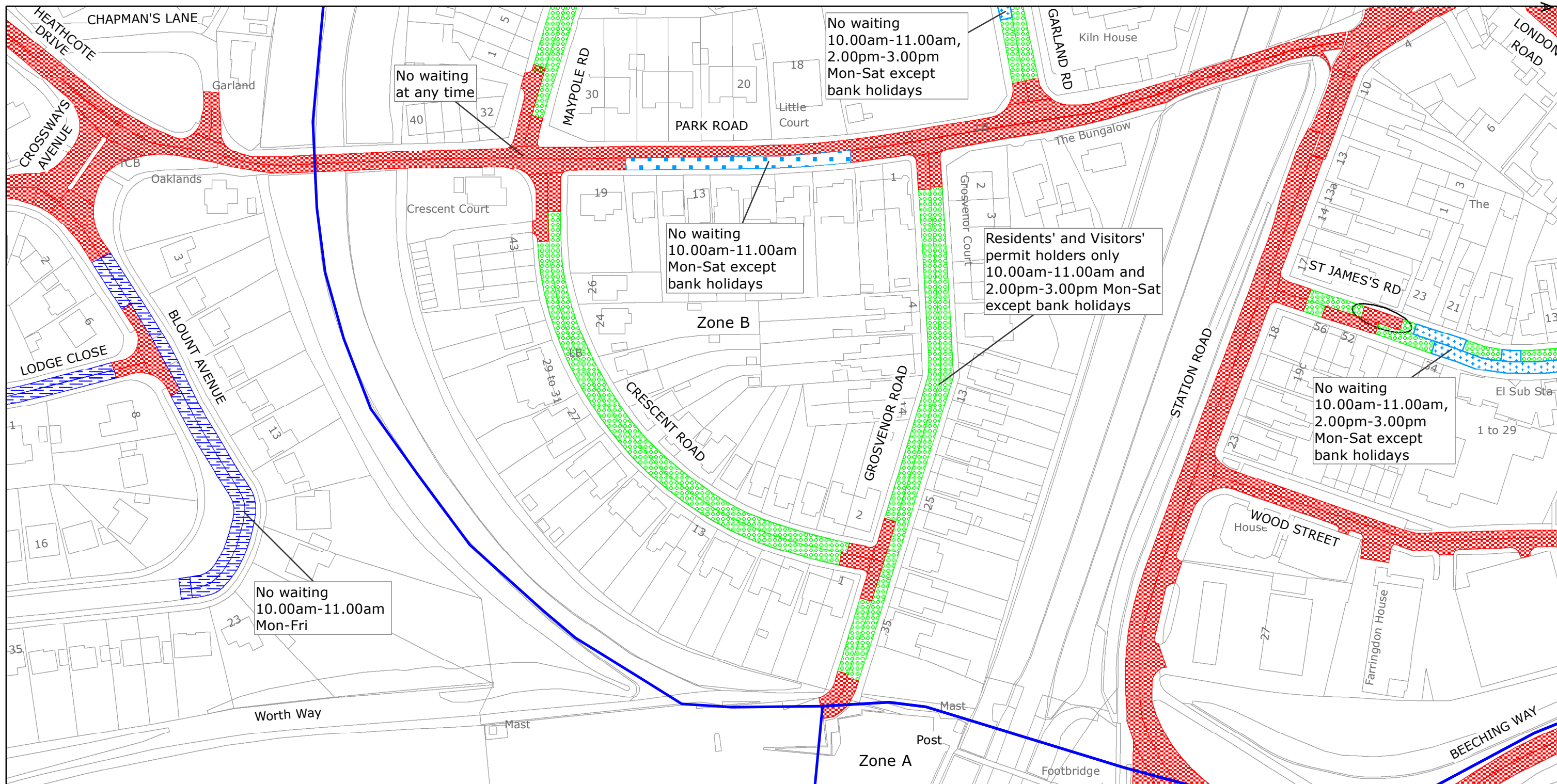
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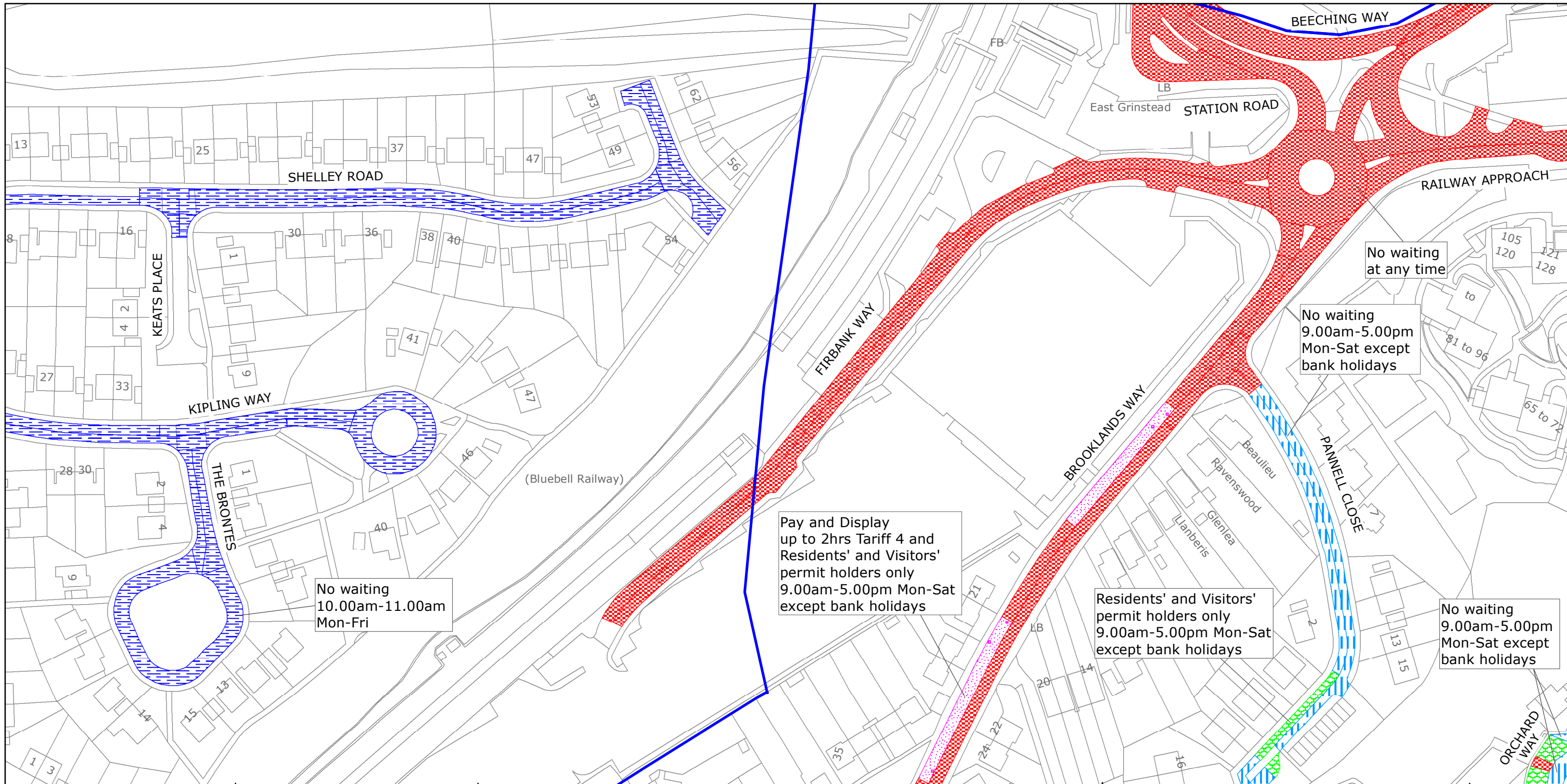
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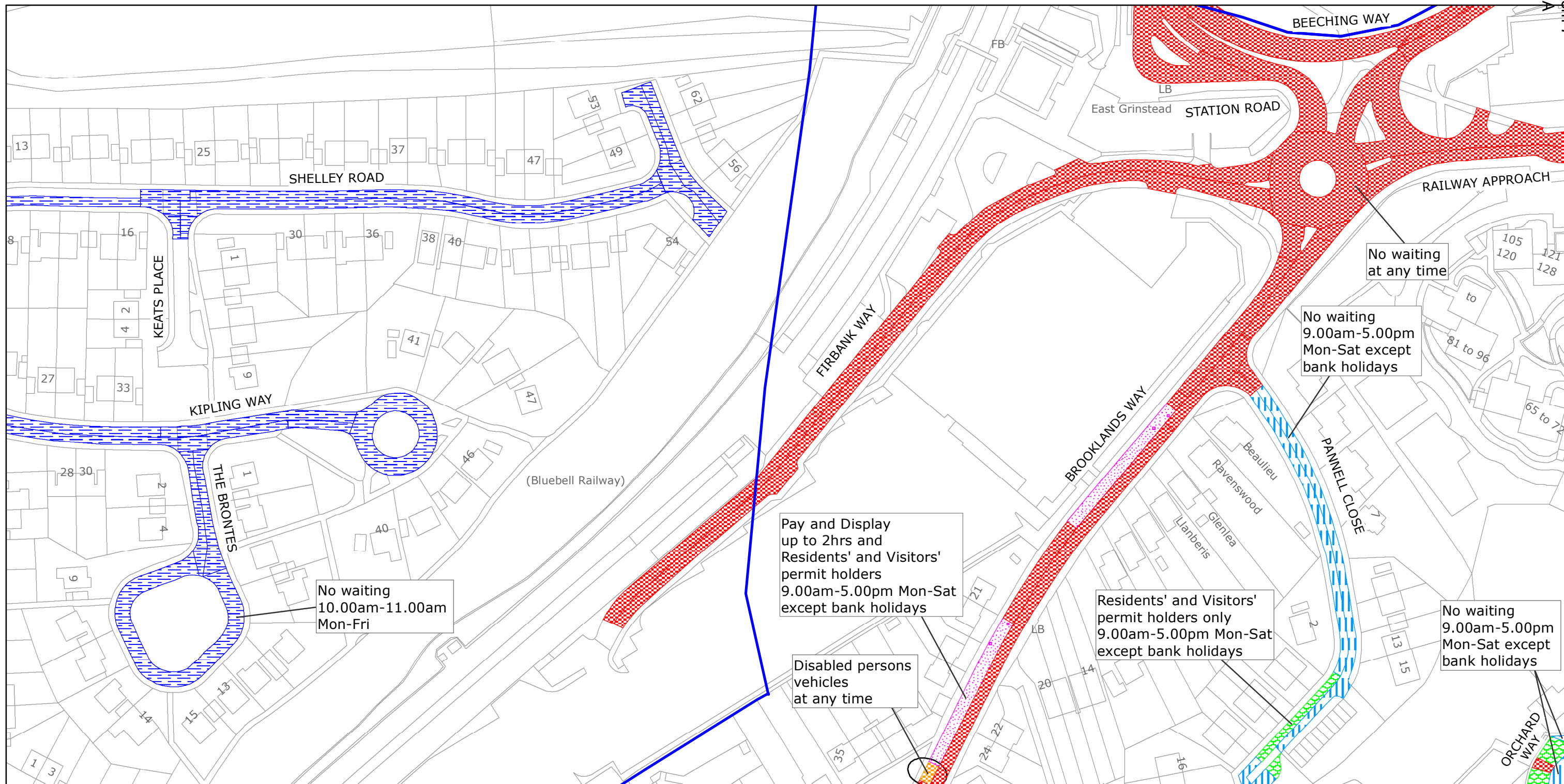
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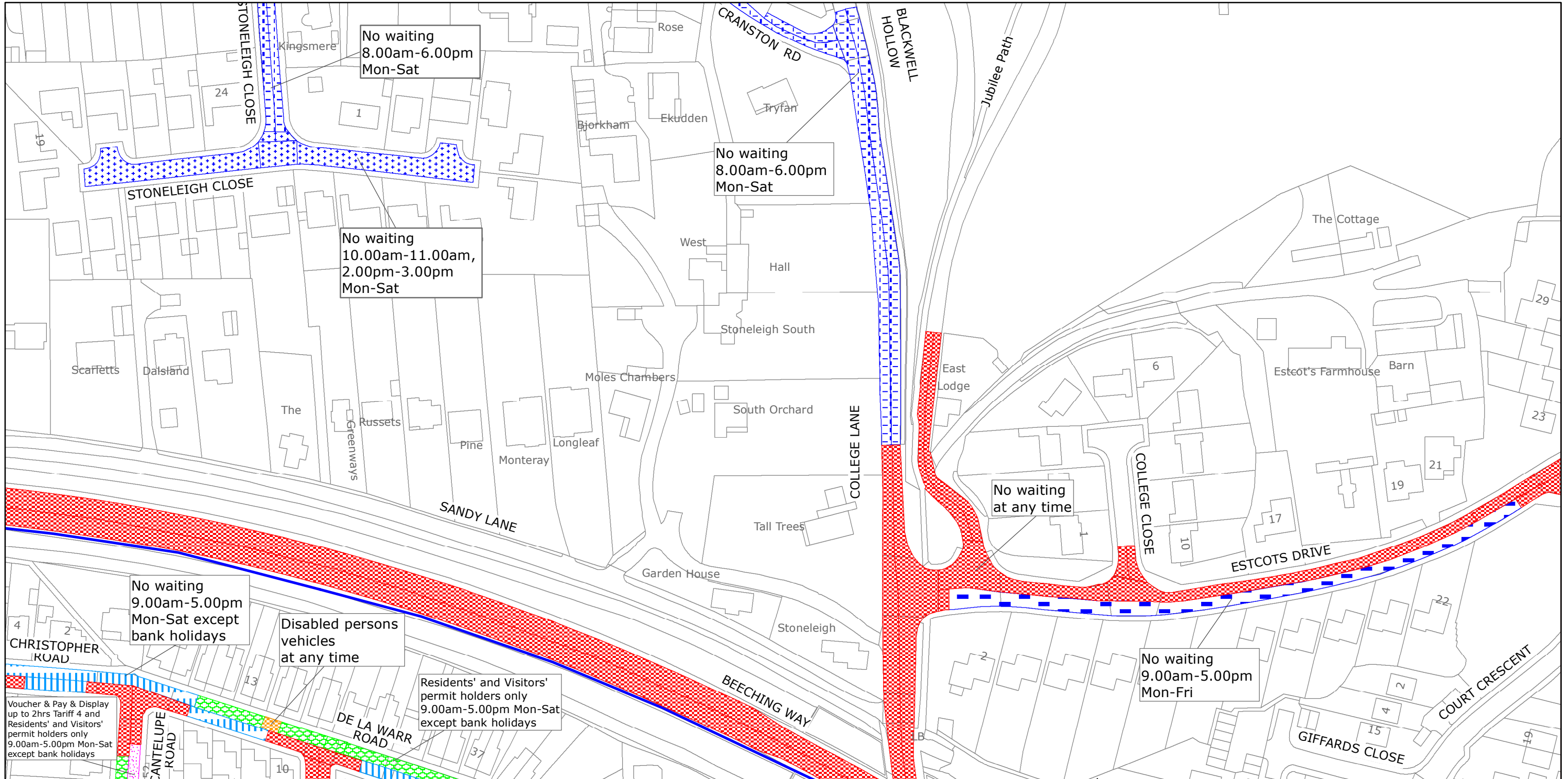
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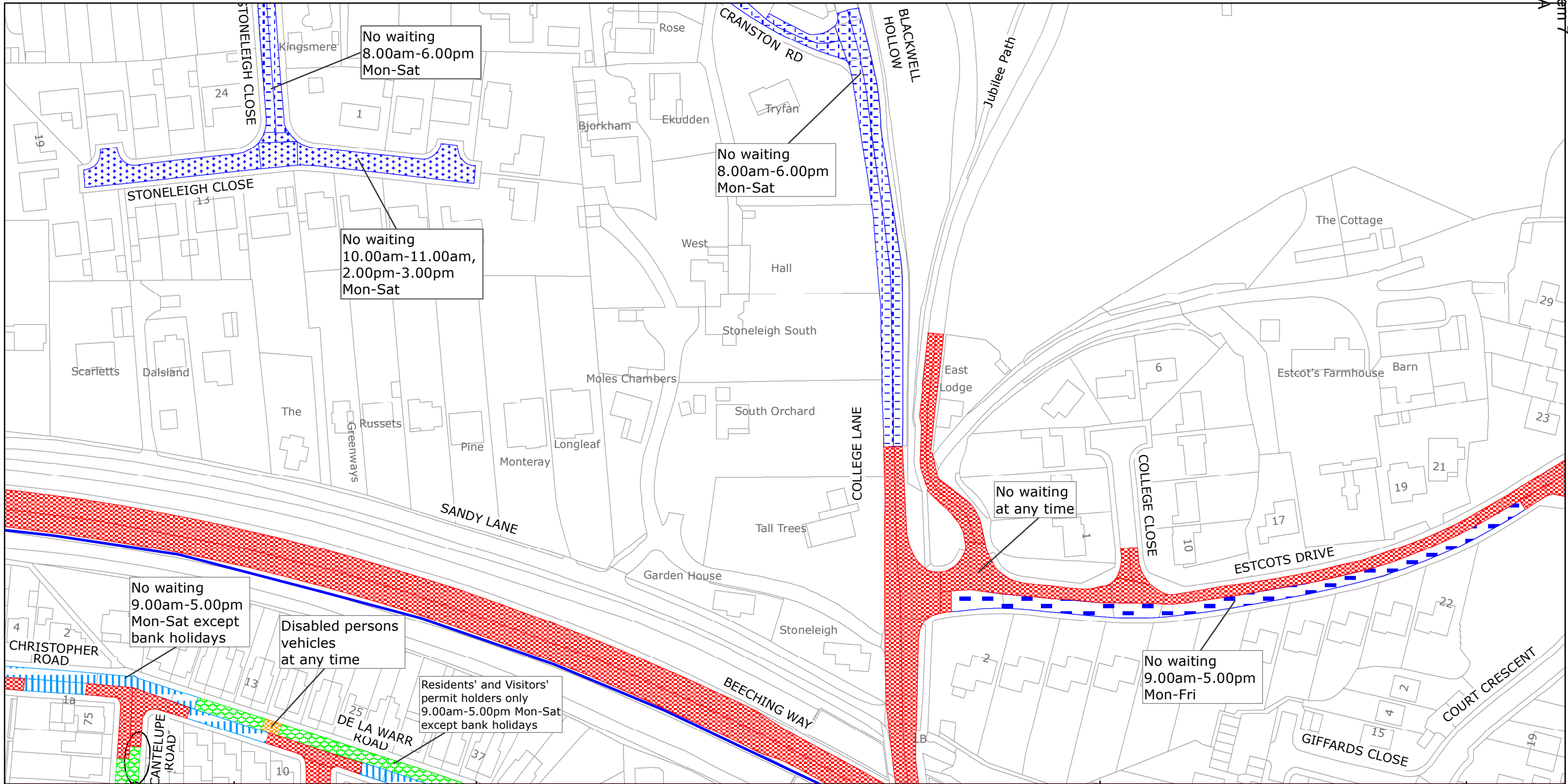
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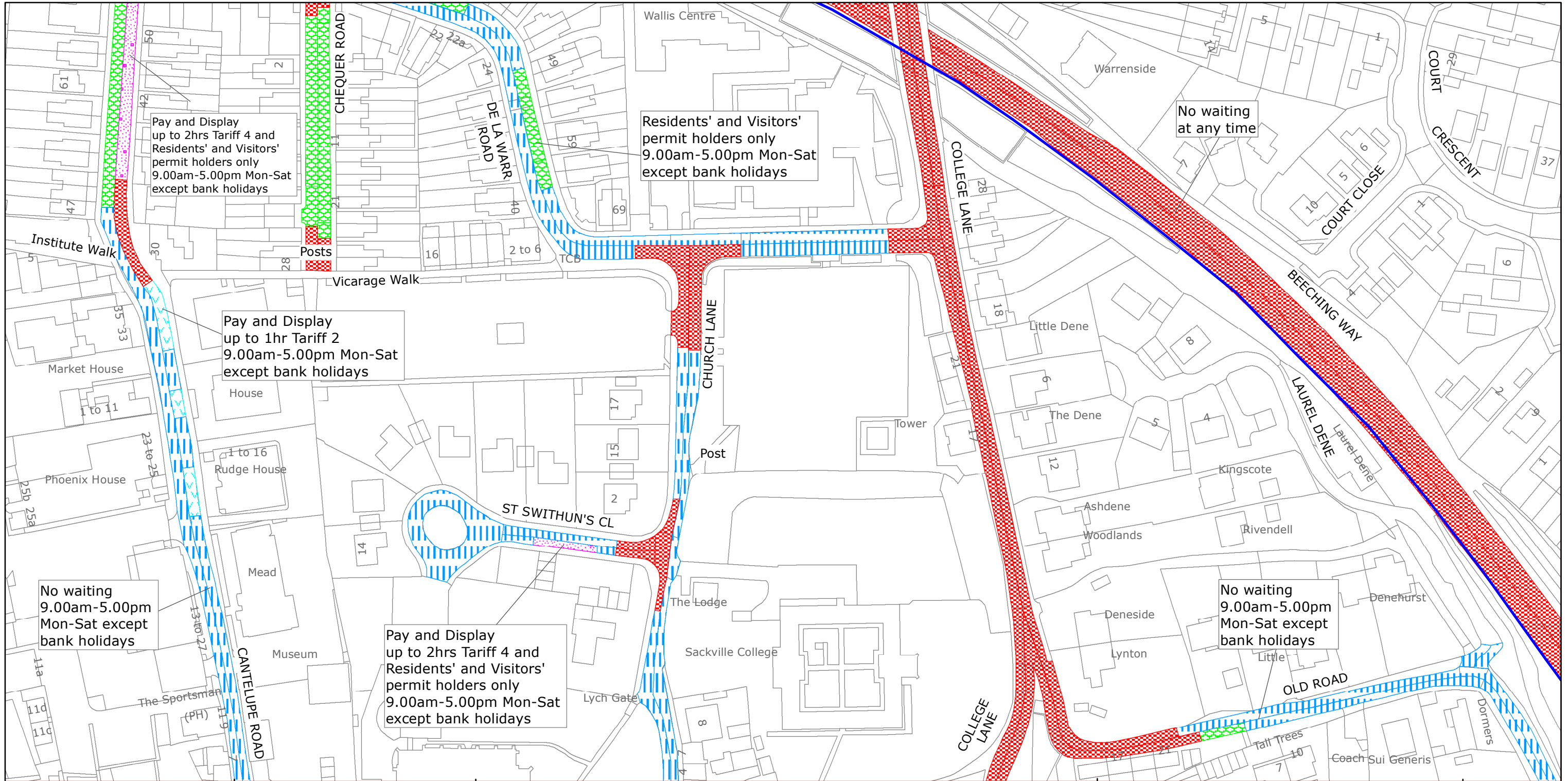
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No waiting
9.00am-5.00pm
Mon-Sat except
bank holidays

Pay and Display
up to 2hrs Tariff 4 and
Residents' and Visitors'
permit holders only
9.00am-5.00pm Mon-Sat
except bank holidays

Pay and Display
up to 1hr Tariff 2
9.00am-5.00pm Mon-Sat
except bank holidays

Pay and Display
up to 2hrs Tariff 4 and
Residents' and Visitors'
permit holders only
9.00am-5.00pm Mon-Sat
except bank holidays

Residents' and Visitors'
permit holders only
9.00am-5.00pm Mon-Sat
except bank holidays

No waiting
at any time

No waiting
9.00am-5.00pm
Mon-Sat except
bank holidays



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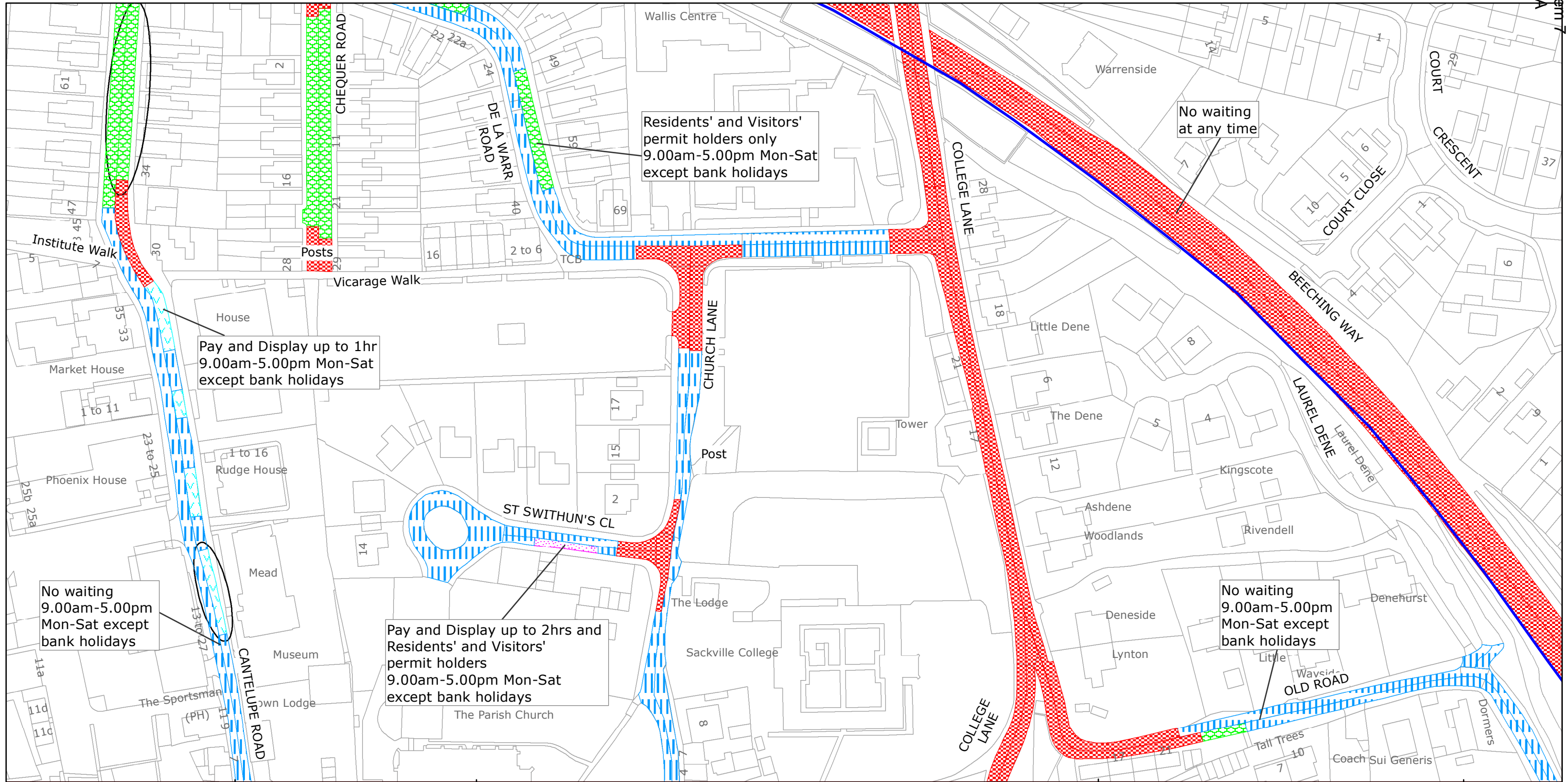
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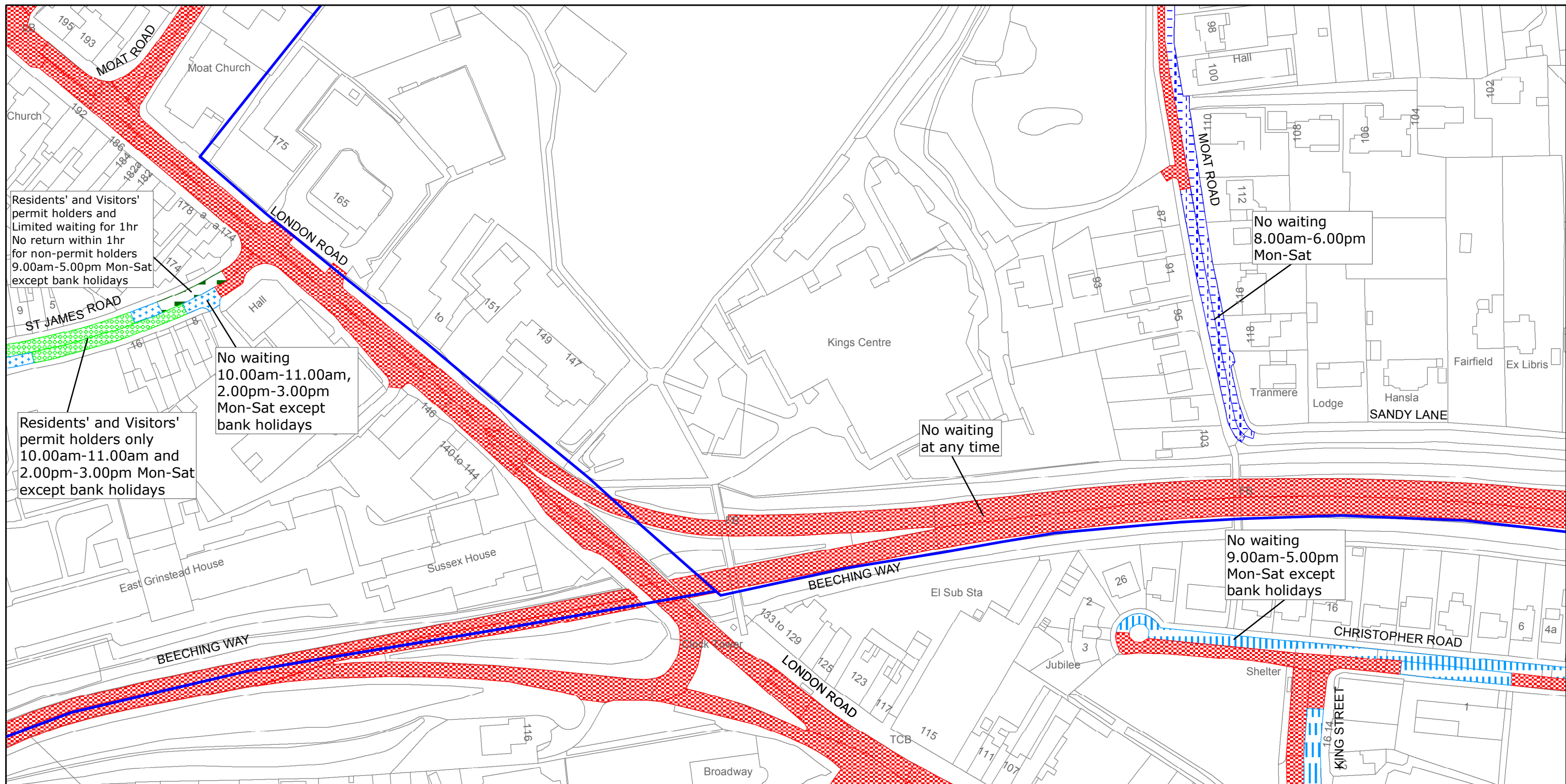
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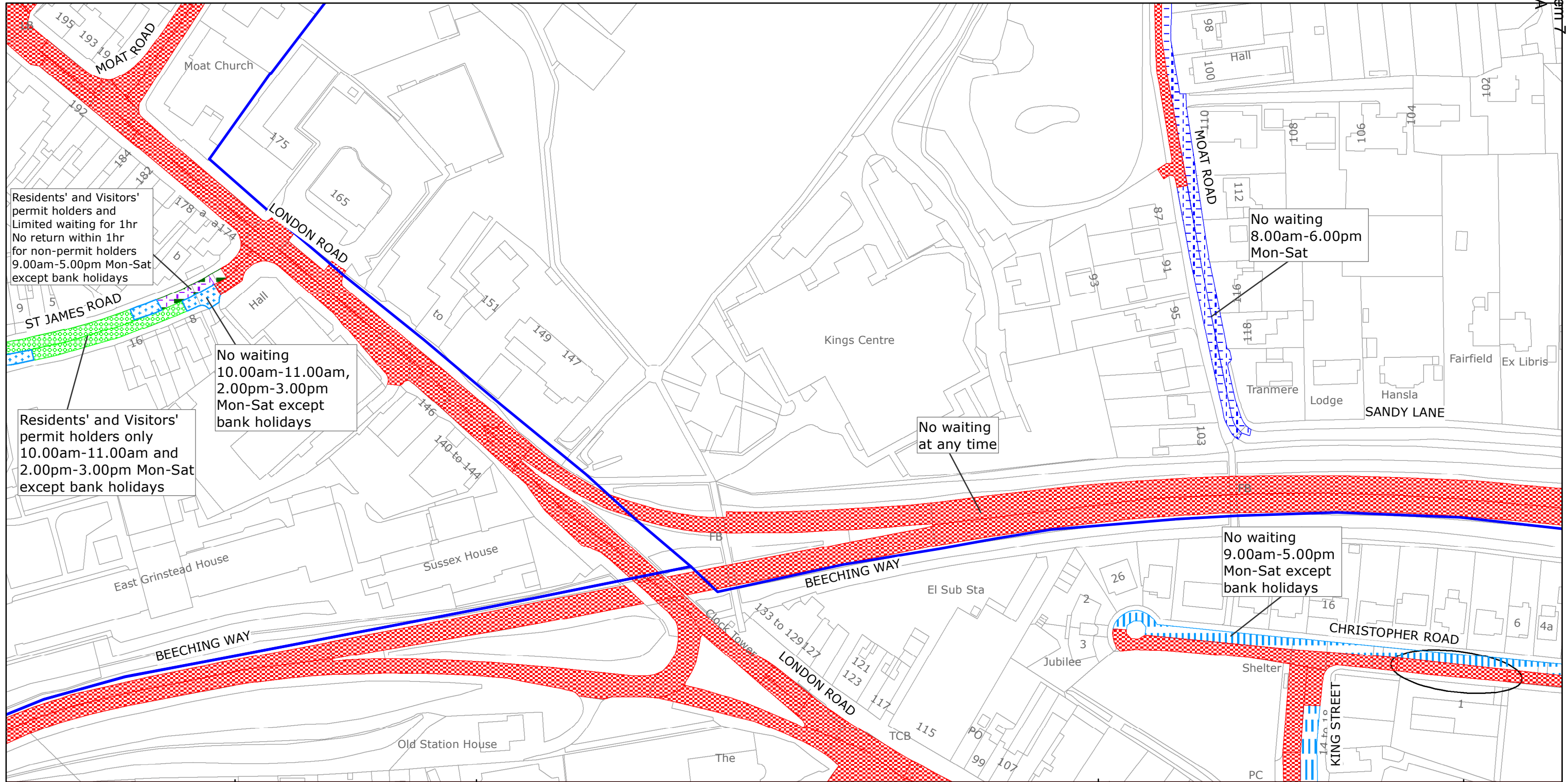
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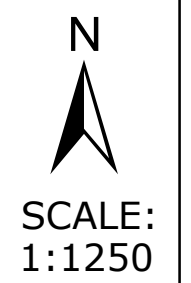
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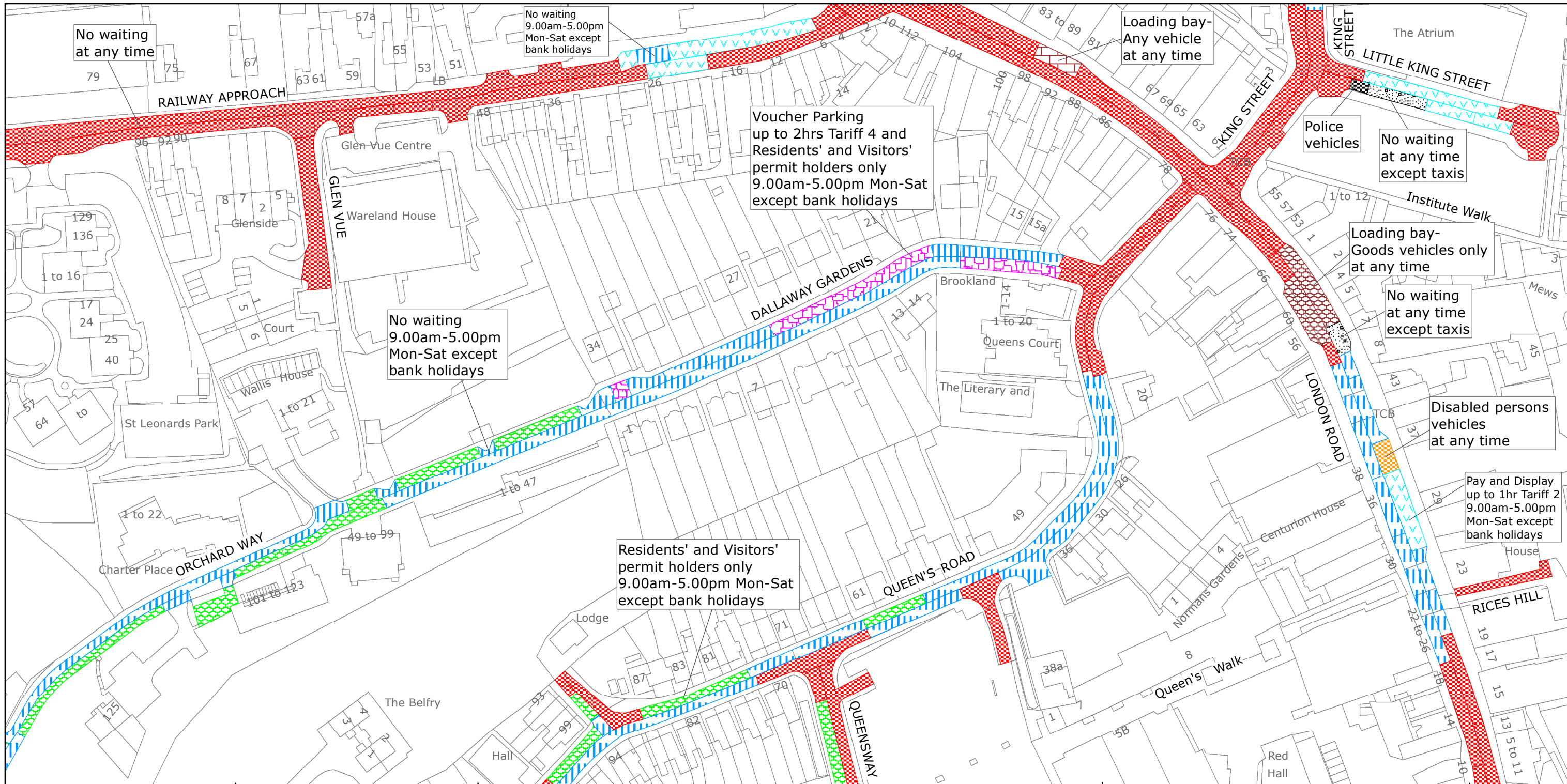
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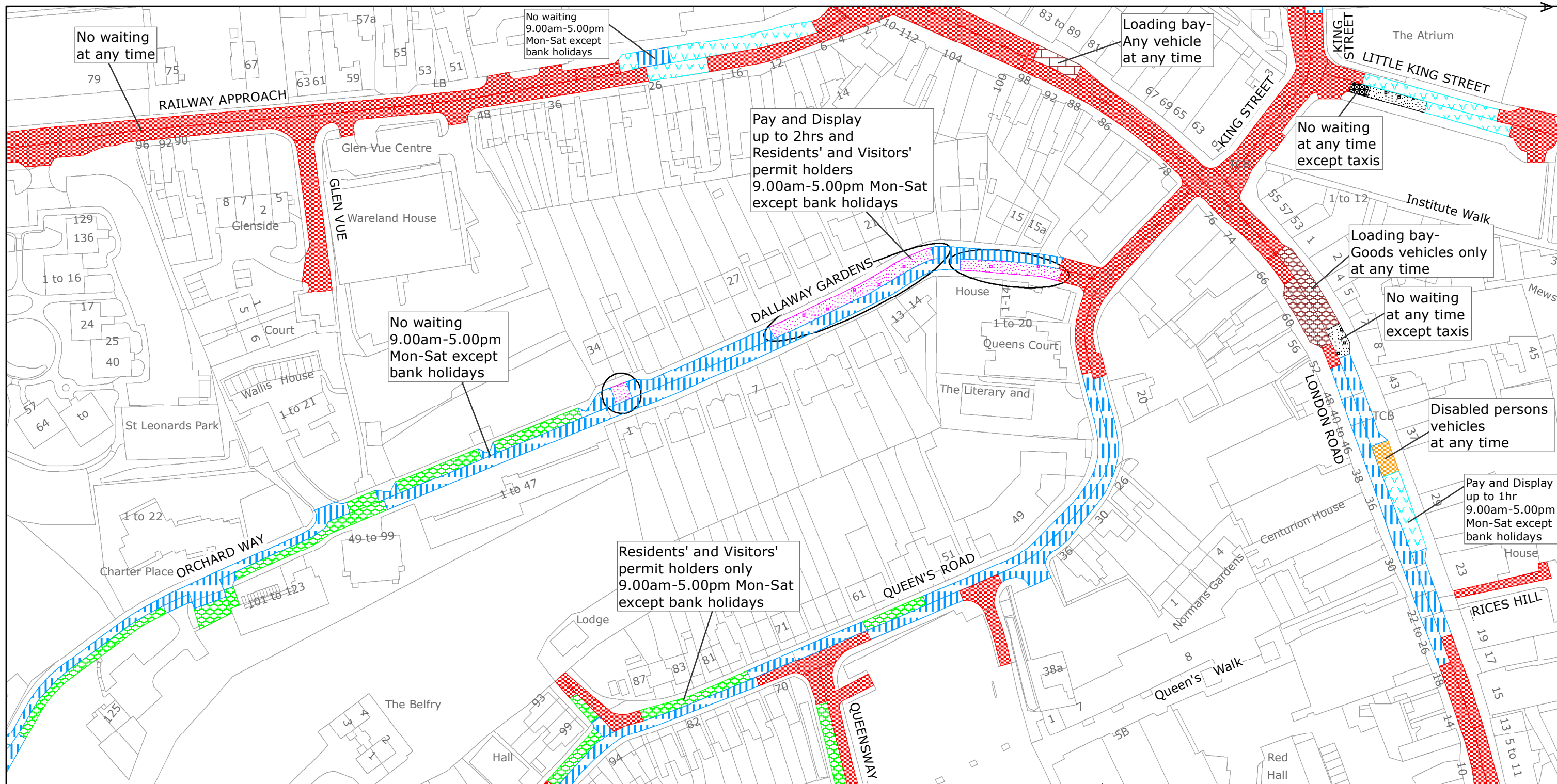
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NMS-8007-MM East Grinstead Parking Scheme Review

Summary of representations made

Brooklands Way

3 April – Objection

A representation referred to the removal of the 2hr limited waiting area to the south end of the road and the detrimental effect this would have on visitors to residents.

Officers Comments – Residents who feel that their visitors need to park in the Permit Holders Only bays are able to purchase visitors permits to enable this.

23 April – Objection

A resident considered that if more parking took place at the south end of the road on the west side this would prove dangerous.

Officers Comments – The parking bay has been sited here since 2013. Any change in parking behaviour will be monitored and the siting of parking bays further reviewed if necessary.

25 April – Objection

The representations stated that the proposed changes would increase the speed of cars using the road and encourage taxis to park for an extended period of time in the marked parking bays.

Officers Comments – *Officers are of the opinion that if more parking takes place in the road this will reduce the speed of cars using the road. If taxis are using the bays they are subject to the restrictions that apply or are liable to receive a penalty charge notice.*

25 April – Objection

The representation stated that no parking should be allowed towards the bottom end (south) of Brooklands way as the traffic needed to be able to flow up the hill unobstructed.

Officers Comments – Officers do not feel that parking on the west side of the road causes an issue to traffic flowing up the hill. The area of parking bays have been marked since 2013.

Dallaway Gardens

23 April – Objection

A representation was concerned that the introduction of pay & display would cause congestion in the road. It was also stated that they felt that enforcement officers already had enough to do and may find it difficult to monitor a 2hr restriction.

Officers Comments – No change in the amount of 2hr limited parking is proposed just the change from voucher use to pay & display. There will be no extra pressure on the enforcement officers as a result of this change.

25 April – Objection

A resident made numerous representations stating that the change of restriction from permit holder/voucher parking to permit holder/pay & display would have a detrimental effect on the parking availability for residents in the road.

Officers Comments – The use of voucher parking has been phased out throughout the county over the last number of years. Dallaway Gardens was the only road in the East Grinstead parking scheme that still had reference to them on the sign. By switching to pay & display means that the availability for resident and visitor parking will remain the same. Residents can use their permit anywhere in the zone, parking in a particular road cannot be guaranteed.

29 April – Objection

A petition was received with 28 signatories. They were concerned that if the proposed change took place congestion would be caused by more cars using the road and that the availability for residents parking would be reduced.

Officers Comments – No change has been proposed to reduce residents parking. The proposal is to remove the word voucher from the shared use bays as this facility is being phased out. So keeping the amount of resident/visitor parking the same, pay & display has replaced the voucher parking restriction.

General

25 April – Objection

A representation was made showing concern for parking creating chicane effects and concern that proposals would negatively impact on drivers with Blue Badges. The representation covered numerous other areas of East Grinstead that did not form part of the review.

Officers Comments – Any changes that are approved will be monitored to ensure safety of traffic flow is maintained and that Blue Badge holders are not unnecessarily disadvantaged in any way.

North Mid Sussex County Local Committee**21 October 2019****Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies****Report by Director of Education & Skills**

Ref: NMS06(19/20)
Key Decision: No
Part I
Electoral Divisions: All in CLC Area

Executive Summary

The County Local Committee (CLC) duty regarding school governance is to stimulate interest and commitment to the governance of maintained schools and academies in the area and to identify and nominate suitable persons to serve as school governors on behalf of the County Council.

This report asks the Committee to make nominations of Local Authority Governors as outlined below.

Recommendation

That the nominations for appointment and reappointments of Local Authority Governors set out in Appendix A, be approved.

Proposal**1. Background and Context**

- 1.1 The function of the nomination of school governors to maintained schools and academies is delegated to County Local Committees (CLCs) because it enables local county councillors to maintain a valuable link with the schools and helps promote to the wider public the important role of school governors.
- 1.2 Local authority governors are nominated by the local authority but appointed by the governing body. The CLC can nominate any eligible person as a local authority governor, but it is for the governing body to decide whether their nominee has the skills to contribute to the effective governance and success of the school and meets any other eligibility criteria they have set. The duty of the CLC is therefore to identify and nominate suitable persons to serve as school governors for maintained schools and academies on behalf of the County Council. The CLC, as representatives of the local authority, should make every effort to understand the governing body's requirements and identify and nominate suitable candidates. Without a CLC nomination a school is not able to appoint a Local Authority Governor.

- 1.3 CLCs' delegated powers include the ability to appoint Authority, Community and Parent Governors to temporary governing bodies. Further changes are expected in due course in relation to temporary governing bodies.
- 1.4 CLCs also have the function to make nominations for the County Council to governing bodies of academies in accordance with either the funding agreement with the relevant government department or instrument of governance, as appropriate.

2. Nominations for Local Authority Governors

- 2.1 All county councillors are entitled to nominate for any school, although normal practice has dictated that the local county councillor's nomination can take precedence. County councillors should aim to familiarise themselves with the schools in their local area and are advised to consult the chairman of governors and/or head teacher concerning any local authority governing body vacancies.
- 2.2 The role of a governor can be complex as specific actions or ways of operating will vary depending on the type of school, its individual ethos and current circumstances. Governors provide the strategic leadership for schools alongside the head teacher. They should look to provide support and challenge for the school. Experience gained through a range of activities e.g. work, voluntary service or family life, where relevant, should be given equal consideration.
- 2.3 The 2012 Regulations (as amended) require that any newly-appointed governor has, in the opinion of the person making the appointment, 'the skills required to contribute to the effective governance and success of the school'. This could include specific skills such as an ability to understand data or finances as well as general capabilities such as the capacity and willingness to learn.
- 2.4 The following criteria are in place for the nominations of local authority governors:
 - i) governors are nominated on the basis of suitability and not in accordance with political party affiliations,
 - ii) applicants will not normally be nominated as local authority governors at a school if they are the husband, wife or partner of a permanent member of staff at that school,
 - iii) where the local authority appoints additional members to the governing body of a school identified by Ofsted as having serious weaknesses or requiring special measures, such governors will be appointed by the relevant Cabinet Member on the nomination of the relevant Executive Director since it is usually advantageous to bring in experienced governors from other areas
 - iv) if a county councillor is appointed as a local authority governor, and either does not stand for re-election or does not retain the seat

during the quadrennial County Council elections, his/her term of office will automatically end on 31 August next following the elections. A county councillor, who resigns his /her seat on the Council, will within 4 months of his/her resignation cease to be a local authority governor. In either case, he/she is, of course, eligible for re-appointment if nominated by a county councillor.

- 2.5 If there are more applications than vacancies this will be made clear in Appendix A. Any discussion of the relevant merits of the candidates will be discussed in Part II of an agenda, in the absence of the press and public. This should then not discourage any potential candidates from applying, knowing that any discussion of their application will occur in private session.

3. Reappointments

- 3.1 Details of local authority governors seeking nomination for reappointment are forwarded to the governing body chairman and to the local county councillor. These nominations automatically progress to the next CLC meeting for decision unless an objection is received from a member by the given closing date. The governing body would be asked for comments on the nomination, and an objection may be lodged on the grounds of poor attendance.

4. Current Vacancies

- 4.1 The current vacancies in the CLC area are detailed in Appendix B.
- 4.2 Information about the role of school governors is available on the County Council website via this link:

<https://www.westsussex.gov.uk/education-children-and-families/schools-and-colleges/information-for-governors/>

5. Proposal

- 5.1 That the Committee makes the nominations of Governors as set out in the recommendation above and Appendix A.

6. Resources

- 6.1 There are no resource implications arising from this decision as it is a nomination to a governing body.

Factors taken into account

7. Consultation

- 7.1 Local county councillors, head teachers and chairmen of governors have been consulted on all applications received. It is assumed that all are in support unless objections are received by Governor Services and/or the local county councillor.

8. Risk Management Implications

- 8.1 There may be a risk that on-going vacancies on a school governing body above a level of 25% will weaken its effectiveness.

9. Other Options Considered

- 9.1 County Councillors can decide not to make a nomination to a governing body. They may defer an application if they require further information or consultation to enable them to come to a decision.

10. Equality Duty.

- 10.1 The Equality Duty does not need to be addressed as it is a decision making an appointment or nomination to a governing body.

11. Social Value

- 11.1 None

12. Crime and Disorder Act Implications

- 12.1 None

13. Human Rights Implications

- 13.1 None

Paul Wagstaff
Director of Education & Skills

Contact: Governor Services Administrator, Tel: 033 022 28887

Appendices

Appendix A - Local Authority Governor Nominations
Appendix B - Current Vacancy List

Background Papers

None

Local Authority Governors - Nominations Under the 2012 Regulations

Maintained Schools

Nominations for Reappointment:

St Peter's Catholic Primary School, East Grinstead

Mr Nicholas (Nick) Hodges for a further four year term

Imberhorne School

Mr Robert Darvill (Bob) for a further four year term

Nominations for Appointment:

Handcross Primary School

Kim Beasley for a four year term

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Authority Governor Vacancies for North Mid Sussex County Local Committee Area

School	Division	Division Member	Vacant From	Current Status	Chairman	Head
Fairway Infant School	Worth Forest	Bill Acraman	Jul-17	Outstanding	Ashleigh Hamilton- Gillings	Bridget Davison

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